



## ICTP Illness Policy

### **Purpose**

ICTP strives to provide a healthy space that supports a life balance and recommends students and team members spend uninterrupted periods of time away from their role to promote life balance. The purpose of this policy is to provide a consistent approach to managing illness.

### **Definitions**

Sick leave means the period of time an individual is absent from the training program by virtue of being sick or disabled, exposed to a contagious disease, or under examination or treatment of a physician, chiropractor, specialist, optometrist or dentist or because of an accident.

### **Transfer of Credit**

- Should you need to withdraw from the program for health or family reasons, your tuition can be transferred to another Cohort which begins within one year of the time of your registration. This requires approval by our Director of Education and Coordinator.